



**NOTICE TO PROCEED**

AUG 23 2023

**JEM ENGINEERING SUPPLY & SERVICES**  
B4 L11 Lawin St. Unit V Commonwealth,  
Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **One-Time Preventive Maintenance of Automatic Fire Sprinkler System** for **Pamantasan ng Lungsod ng Pasig** under **Purchase Request No. 100-23-05-1394**, covered by **Purchase Order No. 23-08-0538** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**JOSEPH B. TUYOR**  
Authorized Representative  
**JEM ENGINEERING SUPPLY &  
SERVICES**

Date: *August 23, 2023*